Supplementary material S2: CiP study forms

CiP Study Trainee Self-Assessment Form

FOR USE IN PATHFINDER ONLY

Trainee Name	
Trainee GMC number	
Specialty Training Programme	
Specialty (IF CMT)	
Trainee Post Year	
Educational Supervisor	
Name	

Guidance notes

This form should be used to make a self-assessment on your progress against the 14 internal medicine competencies in practice (CiPs) that we expect all doctors to have demonstrated and be 'trusted' to be able to undertake by the time they complete their CCT. You should record the level you believe you are performing at for each of the 14 CiPs and explain why you have given yourself this rating. Please note there are separate descriptors for the clinical CiPs (1-9) and non-clinical CiPs (10-14).

Please refer to the participant guidance and supporting materials for details, including when each level is likely to be achieved for a CiP.

CiPs 1-9

CiPs 1-9 are clinical in nature and the following level descriptors apply:

- Level 1: Observations of the activity no execution (expected at Foundation level)
- Level 2: Trusted to act with direct supervision
- Level 3: Trusted to act with supervision available quickly
- Level 4: Trusted to act unsupervised (with clinical oversight within training)

1. Managing an acute unselected take

- o demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- o demonstrates effective consultation skills including challenging circumstances
- o demonstrates ability to negotiate shared decision making
- o demonstrates effective clinical leadership
- accurate diagnosis of patients presenting on an acute unselected take over a standard shift
- appropriate management of acute problems in patients presenting on an acute unselected take over a standard shift

o appropriate liais	son with specialty s	services when requ	ired	
Level	Level 2	Level 3	Level 4	Not observed
achieved				
Please comment o	n why you have giv	en yourself this rat	ting	
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2. Managing an ac	cute specialty—ren	aleu lake		
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	wareness of the qu		perience	
Level	Level 2	Level 3	Level 4	Not observed
achieved				
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Please comment o	n why you have giv	en yourself this rat	ting	•
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4. Managing outpatients with long term conditions demonstrates behaviour appropriately with regard to patients demonstrates behaviour appropriately with regard to clinical and other professional colleagues

- demonstrates effective consultation skills including challenging circumstances
- accurate diagnosis and appropriate comprehensive management of patients referred to an outpatient clinic, ambulatory or community setting
- appropriate management of comorbidities in an outpatient clinic

appropriate management of comorbidities in ambulatory or community setting

Level	Level 2	Level 3	Level 4	Not observed
achieved				

Please comment on why you have given yourself this rating

5. Managing medical problems in patients in other specialties and special cases

- demonstrates effective consultation skills including challenging circumstances
- management of medical problems in inpatients under the care of other specialties

• appropriate and timely liaison with other medical specialty services when required Level Level 2 Level 3 Level 4 Not observed

achieved

Please comment on why you have given yourself this rating

6. Managing an MDT including discharge planning

- demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- demonstrates effective clinical leadership
- demonstrates ability to work well in a multi-disciplinary team, in all relevant roles
- Effectively estimates length of stay
- Identifies appropriate discharge plan
- Recognise the importance of prompt and accurate information sharing with primary care team following hospital discharge

Level	Level 2	Level 3	Level 4	Not observed
achieved				



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7. Delivering effect	ctive resuscitation	n and managing th	ne deteriorating p	atient
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able to promptly a or unconscious	assess the acutery	deteriorating patien	it, including those v	viio are shocked
effective participa	ation in decision ma	king with regard to	resuscitation deci-	sions
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Level	Level 2	Level 3	Level 4	Not observed
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9. Achieving prod	edural skills			
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CiPs 10-14

CiPs 10-14 are non-clinical in nature and the following level descriptors apply:

- Level 1: No or limited knowledge or experience (expected at Foundation level)
- Level 2: Knowledge but limited experience, trusted to act with direct supervision
- Level 3: Knowledge and experience, trusted to act with guidance available
- Level 4: Experienced and trusted to level of independent practice

10. Delivering effe	ective quality imp	rovement in patie	nt care	
• raises concerns	including errors, se	erious incidents and	d adverse events (including 'never
events')				
shares good practical				
demonstrates the				la
Level	Level 2	Level 3	Level 4	Not observed
achieved			/	
Please comment o	n why you have give	en yourself this ra	ting	
11. Carrying out r	esearch and man	aging data approp	oriately	
 demonstrates bel 				
 demonstrates une 				ng
 demonstrates abi 				
• understanding of				
Follows guideline				
Level	Level 2	Level 3	Level 4	Not observed
achieved	/			
Please comment o	n why you have giv	en yourself this ra	ting	
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12. Acting as a clinical teacher and clinical supervisor

- ability and experience of teaching and training medical students, junior doctors and other health care professionals including: delivering teaching and training sessions, effective assessment of performance and giving effective feedback
- able to supervise less experienced trainees in their clinical assessment and management of patients
- able to supervise less experienced trainees in carrying out appropriate practical procedures
- able to act a Clinical Supervisor to the standard required by the GMC



Level	Level 2	Level 3	Level 4	Not observed
achieved				
Please comment o	n why you have giv	en yourself this rat	ting	
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13. Dealing with e	tnico-legai issues	5		
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	•	of vulnerable group	-	al logal factors
	es ability to lead the ered openly and col	e clinical team in e	risuring that medica	ai legal lactors
Level	Level 2	Level 3	Level 4	Not observed
achieved	LCVCI Z	LCVCIO	LCVCI 4	Not observed
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Please comment o	n wny you nave giv	en yourself this rat	ing	
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14. Working With	iti io systems			
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Level	Level 2	Level 3	Level 4	Not observed
achieved				
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CiP Study Clinical Supervisor Report Form

FOR USE IN PATHFINDER ONLY

Trainee Name	
Trainee GMC number	
Specialty Training	
Programme	
Specialty (IF CMT)	
Trainee Post Year	
Supervisor Name	

Guidance notes

This form should be used to rate the above trainee's progress against the 14 internal medicine competencies in practice (CiPs) that we expect all doctors to have demonstrated and be 'trusted' to be able to undertake by the time they complete their CCT. You should record the level the trainee is performing at for each of the 14 CiPs. Please note there are separate descriptors for the clinical CiPs (1-9) and non-clinical CiPs (10-14).

Please refer to the participant guidance and supporting materials for details, including when each level is likely to be achieved for a CiP.

You should only assign a level for CiPs that you have directly observed.

CiPs 1-9

CiPs 1-9 are clinical in nature and the following level descriptors apply:

- Level 1: Observations of the activity no execution (expected at Foundation level)
- Level 2: Trusted to act with direct supervision
- Level 3: Trusted to act with supervision available quickly
- Level 4: Trusted to act unsupervised (with clinical oversight within training)

1. Managing an acute unselected take

- o demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- o demonstrates effective consultation skills including challenging circumstances



0	demonstrates	ability to	negotiate	shared	decision	making
			- 3			

- demonstrates effective clinical leadership
- accurate diagnosis of patients presenting on an acute unselected take over a standard shift
- appropriate management of acute problems in patients presenting on an acute unselected take over a standard shift

appropriate liaison with specialty services when required

Level 2 Level 3 Level 4 Not observed achieved

Comments (please include the evidence you have used to make this decision)

2. Managing an acute specialty-related take

- demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- demonstrates ability to negotiate shared decision making
- demonstrates effective clinical leadership
- appropriate continuing management of acute medical illness in patients admitted to hospital on an acute unselected take or selected take

Level 2 Level 3 Level 4 Not observed achieved

Comments (please include the evidence you have used to make this decision)

3. Providing continuity of care to medical inpatients

- demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- identifies and manages barriers to communication (eg cognitive impairment, speech and hearing problems, capacity issues)
- · demonstrates ability to negotiate shared decision making
- appropriate liaison with other specialty services when required
- appropriate management of comorbidities in medial inpatients (unselected take, selected acute take or specialty admissions)

• demonstrates awareness of the quality of patient experience

Level	Level 2	Level 3	Level 4	Not observed
achieved				



Comments (please	include the eviden	nce you have used	to make this decisi	on)
4. Managing outp	atients with long	term conditions		
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demonstrates b	ehaviour appropria	ately with regard to	patients	
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5. Managing medi	cal problems in p	atients in other s	pecialties and spe	cial cases
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Level	Level 2	Level 3	Level 4	Not observed
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6. Managing an MDT including discharge planning

- demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- demonstrates effective clinical leadership
- demonstrates ability to work well in a multi-disciplinary team, in all relevant roles
- Effectively estimates length of stay
- Identifies appropriate discharge plan
- Recognise the importance of prompt and accurate information sharing with primary care team following hospital discharge



Level	Level 2	Level 3	Level 4	Not observed
achieved				
Comments (please	include the eviden	ce you have used	to make this decisi	on)
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7. Delivering effect	ctive resuscitation	and managing th	ne deteriorating pa	atient
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or unconscious				
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CiPs 10-14

CiPs 10-14 are non-clinical in nature and the following level descriptors apply:

- Level 1: No or limited knowledge or experience (expected at Foundation level)
- Level 2: Knowledge but limited experience, trusted to act with direct supervision
- Level 3: Knowledge and experience, trusted to act with guidance available
- Level 4: Experienced and trusted to level of independent practice

	including errors,	serious incidents ar	nd adverse eve	nts (including 'neve					
events')	atiaa annunuiatal								
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demonstrates behaviour appropriately with regard to managing clinical information/data									
	nderstanding of pri	nciples of research	 demonstrates understanding of principles of research and academic writing demonstrates ability to carry out critical appraisal of the literature 						
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- ability and experience of teaching and training medical students, junior doctors and other health care professionals including: delivering teaching and training sessions, effective assessment of performance and giving effective feedback
- able to supervise less experienced trainees in their clinical assessment and management of patients
- able to supervise less experienced trainees in carrying out appropriate practical procedures

able to act a Clinical Supervisor to the standard required by the GMC

Level 2 Level 3 Level 4 Not observed achieved

Comments (please include the evidence you have used to make this decision)

13. Dealing with ethico-legal issues

- demonstrates behaviour with regard to professional regulatory bodies
- remains up to date and fit to practise
- demonstrates ability to offer apology or explanation when appropriate
- understands the safeguarding of vulnerable groups
- demonstrates ability to lead the clinical team in ensuring that medical legal factors are considered openly and consistently

Level 2 Level 3 Level 4 Not observed achieved

Comments (please include the evidence you have used to make this decision)

14. Working with NHS systems

- demonstrates behaviour appropriately with regard to managers and to management requests
- demonstrates ability to respond appropriately to complaints
- demonstrates effective clinical leadership
- demonstrates promotion of an open and transparent culture

Level 2 Level 3 Level 4 Not observed achieved

Comments (please include the evidence you have used to make this decision)



Date		
_	Date	Date

CiP Study Educational Supervisor Report Form

FOR USE IN PATHFINDER ONLY

Trainee Name	
Trainee GMC number	
Specialty Training	
Programme	
Specialty (IF CMT)	
Trainee Post Year	
Supervisor Name	

Guidance notes

This form should be used to rate the above trainee's progress against the 14 internal medicine competencies in practice (CiPs) that we expect all doctors to have demonstrated and be 'trusted' to be able to undertake by the time they complete their CCT. You should record the level the trainee is performing at for each of the 14 CiPs. Please note there are separate descriptors for the clinical CiPs (1-9) and non-clinical CiPs (10-14).



Please refer to the participant guidance and supporting materials for details, including when each level is likely to be achieved for a CiP. It would be quite usual for trainees to achieve a 3 or a 4 earlier than predicted in this guidance, however any trainee achieving a 3 or 4 later than predicted would normally have specific developmental requirements and these should be listed in the relevant comments box.

You should only assign a level for CiPs where there is sufficient evidence for you to make a judgement.

CiPs 1-9

CiPs 1-9 are clinical in nature and the following level descriptors apply:

- Level 1: Observations of the activity no execution (expected at Foundation level)
- Level 2: Trusted to act with direct supervision
- Level 3: Trusted to act with supervision available quickly
- Level 4: Trusted to act unsupervised (with clinical oversight within training)

1. Managing an acute unselected take						
0	demonstrates b	oehaviour appropria	ately with r	egard to	patients	
0						
	colleagues		•			•
0	demonstrates e	effective consultation	n skills inc	luding c	hallenging circums	stances
0		ability to negotiate				
0	demonstrates e	effective clinical lea	dership		-	
0	accurate diagn	osis of patients pre	senting on	an acut	e unselected take	over a standard
	shift					
0	appropriate ma	anagement of acute	problems	in patier	nts presenting on a	n acute
	unselected take	e over a standard s	hift			
0	appropriate liai	son with specialty s	services wh	nen requ	uired	
Lev	/el	Level 2	Level 3		Level 4	Insufficient
ach	nieved					evidence
If y	ou have selecte	ed insufficient evide	nce, pleas	e provid	e further details	
Evidence seen (please tick all that apply)						
CiP Study Clinical Supervisor Report MSF						
CbD ACAT						
Lo	Logbook Other (please specify):					
2. I	Managing an a	cute specialty-rel	ated take			



	•	demonstrates	behaviour	appropriately	y with re	egard to	patients
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- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- demonstrates ability to negotiate shared decision making
- demonstrates effective clinical leadership

 appropriate continuing management of acute medical illness in patients admitted to hospital on an acute unselected take or selected take

Level	Level 2	Level 3	Level 4	Insufficient
achieved				evidence

If you have selected insufficient evidence, please provide further details

Evidence seen (please tick all that apply)

CiP Study Clinical Supervisor Report MSF

CbD ACAT

Logbook Other (please specify):

3. Providing continuity of care to medical inpatients

- demonstrates behaviour appropriately with regard to patients
- demonstrates behaviour appropriately with regard to clinical and other professional colleagues
- demonstrates effective consultation skills including challenging circumstances
- identifies and manages barriers to communication (eg cognitive impairment, speech and hearing problems, capacity issues)
- demonstrates ability to negotiate shared decision making
- appropriate liaison with other specialty services when required
- appropriate management of comorbidities in medial inpatients (unselected take, selected acute take or specialty admissions)

• demonstrates awareness of the quality of patient experience

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Level	Level 2	Level 3	Level 4	Insufficient
achieved				evidence

If you have selected insufficient evidence, please provide further details

Evidence seen (please tick all that apply)

CiP Study Clinical Supervisor Report MSF

ACAT Mini-CEX



DOPS MRCP(UK)							
Other (please specify):							
4. Managing outp	4. Managing outpatients with long term conditions						
 demonstrates behaviour appropriately with regard to patients demonstrates behaviour appropriately with regard to clinical and other professional colleagues demonstrates effective consultation skills including challenging circumstances accurate diagnosis and appropriate comprehensive management of patients referred to an outpatient clinic, ambulatory or community setting appropriate management of comorbidities in an outpatient clinic appropriate management of comorbidities in ambulatory or community setting 							
Level	Level 2	Level 3	Level 4	Insufficient			
achieved				evidence			
If you have selecte	ed insufficient evide	nce, please provid	e further details				
Evidence seen (ple	ease tick all that ap	ply)	/				
CiP Study Clinica	l Supervisor Repor	t Patient	Survey				
ACAT		Mini-CE	ΞX				
Other (please spe	ecify):						
5. Managing med	ical problems in p	atients in other s	pecialties and spe	ecial cases			
 management of n 	ective consultation nedical problems ir imely liaison with o	n inpatients under t	he care of other sp	ecialties			
Level	Level 2	Level 3	Level 4	Insufficient			
achieved				evidence			
If you have selected insufficient evidence, please provide further details							
Evidence seen (please tick all that apply)							
CiP Study Clinica	l Supervisor Repor	t CbD					
ACAT		MRCP(UK)				
Other (please spe	ecify):						



6. Managing an M	IDT including disc	harge planning				
 demonstrates to colleagues demonstrates of demonstrates of demonstrates of demonstrates of demonstrates of the collection of the collectio	pehaviour appropriate defective consultation effective consultation effective clinical lead ability to work well in mates length of state opriate discharge primportance of pronouing hospital discharge primportance of primpo	ately with regard on skills including dership n a multi-discipliny lan and accurate arge	to clinical and on challenging citer team, in all information shape	cumstances I relevant roles aring with primary		
Level achieved	Level 2	Level 3	Level 4	Insufficient evidence		
acmeved				eviderice		
If you have selecte	If you have selected insufficient evidence, please provide further details					
Evidence seen (ple	ease tick all that ap	ply)				
CiP Study Clinica	l Supervisor Repor	t MSF				
ACAT		Other	(please specif	y):		
7. Delivering effect	ctive resuscitation	n and managing	the deteriorat	ing patient		
 competence in as able to promptly a or unconscious effective participa 	assess the acutely	deteriorating patie		nose who are shocked		
Level	Level 2	Level 3	Level 4	Insufficient		
achieved	/	2010.0		evidence		
If you have selecte	d insufficient evide	nce, please provi	de further deta	ils		
Evidence seen (ple	ease tick all that ap	ply)				
CiP Study Clinica	l Supervisor Repor	t MSF				
ACAT		DOPS	5			
ALS		Logbo	ook			
Other (please spe	ecify):					



8. Managing end of life and palliative care skills

 demonstrates be 	haviour appropriate	ely with regard to pa	atients			
 demonstrates b 	ehaviour appropria	ately with regard	to clinical and oth	ner professional		
colleagues						
 demonstrates effe 	ective consultation	skills including cha	Illenging circumsta	nces		
	ate palliative care a		0 0			
Level	Level 2	Level 3	Level 4	Insufficient		
achieved	2010.2	2010.0	20101 1	evidence		
achieved evidence						
If you have calcate	ed insufficient evide	noo nlooso provid	o further detaile			
ii you nave selecte	a msamcient evide	rice, piease provid	e fulfilei details			
Evidence seen (ple	ease tick all that ap	ply)		/		
VI	•	,				
CiP Study Clinica	I Supervisor Repor	t CbD				
,						
Mini-CEX		MSF				
0=/1						
MRCP(UK)		Other (please specify):			
(31.)		O (produce opeomy).			
9. Achieving procedural skills						
J 1 - 1 - 1						
For procedures ap	propriate to the stag	ne of training as def	fined in the CMT or	GIM curriculum:		
	e indications for the			Citi Carricalarii		
	tic technique and s	•		thatics		
	e learning in clinica					
	s learning in clinica	ai skilis lab/siiilula	non belote perioni	illing procedures		
clinically Level	110	1 /	11 4	land this is not		
	Level 2	Level 3	Level 4	Insufficient		
achieved				evidence		
If you have selecte	If you have selected insufficient evidence, please provide further details					
Evidence soon (please tick all that apply)						
Evidence seen (please tick all that apply)						
CiD Study Clinica	I Supervisor Repor	t DOPS				
OIF Study Cliffica	i Subervisor Mebor	נ טטרט				
Other (please and	ocify):					
Other (please specify):						

CiPs 10-14

CiPs 10-14 are non-clinical in nature and the following level descriptors apply:

• Level 1: No or limited knowledge or experience (expected at Foundation level)



- Level 2: Knowledge but limited experience, trusted to act with direct supervision
- Level 3: Knowledge and experience, trusted to act with guidance available
- Level 4: Experienced and trusted to level of independent practice

10. Delivering effective quality improvement in patient care							
• raises concerns including errors, serious incidents and adverse events (including 'never							
events')	otice enpreprietaly						
shares good pracedemonstrates the		improvement					
Level	Level 2	Level 3	Level 4	Insufficient			
	Level 2	Level 3	Level 4				
achieved				evidence			
If you have selected	ed insufficient evide	nce, please provid	e further details	,			
Evidence seen (ple	ease tick all that ap	ply)					
CiP Study Clinica	l Supervisor Repor	t QIPAT/	'AA				
CbD		Mini-CE	ΞX				
MSF		то					
Other (please spe	ocify):						
11. Carrying out r	esearch and man	aging data appro	priately				
demonstrates bel	haviour appropriate	ely with regard to m	nanaging clinical in	formation/data			
demonstrates une	derstanding of princ	ciples of research a	and academic writi	ng			
 demonstrates abi 	ility to carry out crit	ical appraisal of the	e literature				
 understanding of 	public health epide	emiology and globa	ıl health patterns				
 Follows guideline 	s on ethical condu	ct in research and	consent for resear				
Level	Level 2	Level 3	Level 4	Insufficient			
achieved				evidence			
If you have selecte	l ed insufficient evide	l :nce, please provid	Lefurther details				
If you have selected insufficient evidence, please provide further details							
Evidence seen (please tick all that apply)							
CiP Study Clinica	I Supervisor Repor	t GCP ce	ertificate				
5 (5.05.05 Ope	Other (please specify):						



12. Acting as a clinical teacher and clinical supervisor								
other health ca effective asses • able to supervise management of • able to supervise procedures	erience of teaching re professionals in sment of performa se less experience f patients se less experience inical Supervisor to	cluding: delivence and giving trainees in description description.	ering to their control carrying	teaching and trai ctive feedback linical assessme ng out appropriat	ning sessions, ent and re practical			
Level	Level 2	Level 3		Level 4	Insufficient			
achieved					evidence			
If you have selecte	d insufficient evide	ence, please	provid	e further details				
				/				
Evidence seen (please tick all that apply)								
CiP Study Clinical Supervisor Report MSF								
ТО	Other (please specify):							
13. Dealing with ethico-legal issues								
 demonstrates behaviour with regard to professional regulatory bodies remains up to date and fit to practise demonstrates ability to offer apology or explanation when appropriate understands the safeguarding of vulnerable groups demonstrates ability to lead the clinical team in ensuring that medical legal factors are considered openly and consistently 								
Level	Level 2	Level 3		Level 4	Insufficient			
achieved					evidence			
If you have selected insufficient evidence, please provide further details								
Evidence seen (please tick all that apply)								
CiP Study Clinical Supervisor Report			CbD					
DOPS Mini-CEX								
MSF			MRCP(LIK)					



Other (please specify):								
14. Working with NHS systems								
 demonstrates behaviour appropriately with regard to managers and to management requests demonstrates ability to respond appropriately to complaints demonstrates effective clinical leadership demonstrates promotion of an open and transparent culture 								
Level achieved	Level 2	Level 3		Level 4	Insufficient evidence			
If you have selected insufficient evidence, please provide further details								
Evidence seen (please tick all that apply)								
CiP Study Clinical Supervisor Report QIPAT/AA								
MSF			CbD					
Other (please specify):								
What evidence did you consider when making judgement about the trainee's performance?								
Any further comments								
Signed:			Date					

